



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Digambarrao Bindu college, Bhokar
• Name of the Head of the institution	Dr. Panjab A Chavan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02467295500
• Mobile No:	94045384251
• Registered e-mail	db.college@rediffmail.com
• Alternate e-mail	drarvindchavhan@gmail.com
• Address	Tamsa Raod Bhokar
• City/Town	Nanded
• State/UT	Maharashtra
• Pin Code	431801
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Swami Ramanand Teerth Marathwada University, Nanded				
• Name of the IQAC Coordinator	Dr. Arvind Chavhan				
• Phone No.	02467295500				
• Alternate phone No.	9970559438				
• Mobile	9420775527				
• IQAC e-mail address	iqacdbcbhokar@gmail.com				
• Alternate e-mail address	drarvindchavhan@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://dbcbhokar.edu.in/file/iqac/aqar-2019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://dbcbhokar.edu.in/file/iqac/academic-calendar-2020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	56.75	2004	16/02/2004	15/02/2009
Cycle 2	B	2.40	2016	25/05/2016	24/05/2021
6. Date of Establishment of IQAC			25/06/2004		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Faculty	University Minor Research Project	S.R.T.M. University Nanded	2020-21	139000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Department of Zoology and IQAC in collaboration with CMBR, Bhopal has organized the an Medan International online Conference On Role Of Science And Technology In Sustainable Developments-2020 on date 17th & 18th August,2020 followed by the two day International e-Webinar On Recent Trends In Life Sciences For Better Future, on date 15th & 16th September 2020 by Department of Botany & Microbiology, In collaboration, Microbiological Society of India</p>		
<p>In the pandemic Situation the Department of Sociology & IQAC, has organized the one-week (5day) online Faculty development Program from the 10th -14th August, 2020.</p>		
<p>An Innovative Initiative of IQAC The Country wide Classroom teaching program CWCP-2020-21 was conducted by the IQAC Department of Zoology, and Department of Sociology to create the e-contents to help students in the COVID-19 Pandemic situation to have access from their homeplace on online platform. A total e-Contents developed in CWCP Science faculty: 58 Humanities: 38 History: 46 English: Other total e-Contents development by faculty: 187</p>		
<p>The Virtual Science Expo is one of the best practices that the institute conducts regularly. This mega event includes presentation of posters, working models, etc. by students. In the challenging situation of Covid pandemic this year the activity was conducted online. The Virtual Science Expo-2021 Digambarrao Bindu ACS College Bhokar was conducted using Zoom meeting on 27th & 28th of February 2021.</p>		

Deployment document on Perspective Plan

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Organization of Faculty development Program</p>	<p style="text-align: center;">In the pandemic Situation the Department of Sociology & IQAC, has organized the one-week (5day) online Faculty development Program from the 10th -14th August, 2020</p>
<p style="text-align: center;">Organization of International Webinar</p>	<p style="text-align: center;">Department of Zoology and IQAC in collaboration with CMBR, Bhopal has organized the an Medan International online Conference On Role Of Science And Technology In Sustainable Developments-2020 on date 17th & 18th August,2020 followed by the two day International e-Webinar On Recent Trends In Life Sciences For Better Future, on date 15th & 16th September 2020 by Department of Botany & Microbiology, In collaboration, Microbiological Society of India</p>
<p style="text-align: center;">Organization of webinar for Gender Sensitization</p>	<p style="text-align: center;">The Internal Complaints Committee (ICC) and department of Marathi organized one day State Level Webinar on the topic Women in Abyss of Marathi Literature (Marathi Sahityachya Antarrangatil Stree) on 24/09/2020.for sensitizing students and teachers on gender related issues.</p>
<p style="text-align: center;">Development of e-contents through Country wide classroom teaching programme CWCP-2020-21</p>	<p style="text-align: center;">An Innovative Initiative of IQAC The Country wide Classroom teaching program CWCP-2020-21 was conducted by the IQAC Department of Zoology, and Department of Sociology to</p>

	create the e-contents to help students in the COVID-19 Pandemic situation to have access from their homeplace on online platform. A total e-Contents developed in CWCP Science faculty: 58 Humanities: 38 History: 46 English: Other total e-Contents development by faculty: 187				
Organization of Science Expo	due to the COVID-19 Pandemic IQAC has taken the decision to organized one of the best Practice Science Exhibition virtually the event has organize don on date 26-27 February, 2021.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>CDC</td> <td>06/05/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	CDC	06/05/2022
Name	Date of meeting(s)				
CDC	06/05/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-2021`</td> <td>04/05/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-2021`	04/05/2022
Year	Date of Submission				
2020-2021`	04/05/2022				

Extended Profile

1. Programme

1.1 356

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 1044

Number of students during the year

File Description	Documents
Data Template	View File

2.2 759

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 247

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 31

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 40

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	356
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1044
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	759
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	247
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	31
File Description	Documents
Data Template	View File

3.2	40
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	1523781
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	48
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We adopt the curriculum and follow the academic calendar of the Swami Ramanand Teerth Marathwada University Nanded. We use our resources to realize the vision and mission of our institute. For ensuring effective curriculum delivery we follow a definite plan.

Academic Calendar of Various Departments:All the departments in our institutions prepare their Academic Calendar following the academic schedule provided by the Institution. It includes their plan of teaching-learning, evaluation activities, Co-Curricular and Extracurricular activities.

H.O.D. Meetings:All HODs hold meetings with the faculties to discuss and define the plan for distribution of the course content and to ensure implementation of the plan for effective curriculum delivery. Each department defines its Programme outcomes, Programme specific outcomes and course outcomes and plans its activities to achieve them.

Teaching Plan:The faculties provide their teaching plan and maintain the record of their teaching-learning activities in DTR. The HOD's sign it regularly. The IQAC and the Principal do monitoring exercises periodically to ensure timely and effective delivery of the curriculum.

Use of Technology:Due to COVID-19 restrictions, online teaching-learning was carried out most of this year. We used Zoom meet, Google Meet, Google Classroom, google forms, WhatsApp groups for effective delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute follows the academic calendar notified by the university. The institution includes this in scheduling its teaching-learning, evaluation activities to ensure timely conduct of these activities.

Continuous Internal Evaluation:Continuous internal evaluation is an integral part of the teaching-learning process. It helps to analyze students' participation in the teaching-learning process. This performance also reflects in the final grades of students. The continuous internal evaluation comprises internal tests, Assignments, Seminars, Practical, Projects etc. The university has suggested different internal evaluation procedures for different courses; the departments conduct internal evaluations accordingly.

The Internal Examination Committee: The institution forms the Internal Examination Committee for conducting internal exams adhering to the academic calendar. The committee schedules internal examinations in both semesters. It conducts exams on scheduled dates. The departments maintain the record of question papers, attendance reports, mark lists, etc.The committee communicates the University schedule for submission of internal marks to the faculties to ensure timely submission.

This year, due to the Covid-19-related restrictions, the internal examinations were conducted online, using online presentations,

submissions and tests through google forms. For those students to whom the online mode was not feasible, arrangements for offline internal examinations following Covid norms were done.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

48

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Professional Ethics, Gender, Human Values, Environment and sustainability are some of the cross-cutting issues that have bearing on the curriculum in higher education. Several courses have these issues incorporated in their curriculum to some extent. The second and third year students have a compulsory SEC Skill Enhancement Course, All third year students have a compulsory course in environmental studies.

The institution has conducted some activities for integrating these cross cutting issues into the Curriculum and Co-Curricular

aspects.

Internal Complaints Committee:The committee was formed to resolve grievances related to harassment of women students. The committee conducts programs to spread awareness about gender equality among students.

Tree Plantation Drive:The college runs a tree plantation drive every year on 5th June. The aim of this drive is to inculcate Environmental values in students. The NSS volunteers and other students participate in the tree plantation program.

Conference on Sustainable Development:An international Conference on Sustainable development was organized by the IQAC in online mode for the benefit of students.

Blood Donation: The institution conducts a blood donation camp every year. Our twelve NSS Volunteers donated blood in the emergency blood donation camp called this year by the district administration of Nanded.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

27

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://dbcbhokar.edu.in/igac/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1240

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1083

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution takes care of special needs of students and teaching-learning and evaluation activities are planned catering to these needs of different levels of students. Sports, NSS, Career Guidance and Competitive Examination Cell organize various activities for all-round development of students. Student performance in internal examinations, the mentor-mentee counseling sessions data is used to distinguish slow and advanced learners.

Activities for Slow Learners:

Most of our students are from rural surroundings and have a Marathi medium background. To resolve their difficulties in English special remedial classes are arranged by the department of English.

The department of Chemistry also arranges special classes for students finding difficulties in chemistry.

Activities for Advanced Learners:

The advanced students are advised to undertake projects in subjects of their interest. The teachers also motivate the advanced learners to prepare for competitive examinations like IIT/JAM/NET/SET/GATE etc. by providing study material and guidance to them.

Advanced learners are motivated to participate in seminars, presentations, various university, state, national level competitions and competitive examinations.

Study clubs, subject associations formed by different departments in the college motivate advanced learners to participate in various activities.

Science club provides opportunities to advanced learners to

participate in model, poster, seminar and debate competitions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1083	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution believes in pedagogy in which students are the focal point of the teaching-learning process. Each department follows student centric methods for making the teaching-learning process interactive, participative and interesting.

Group Discussion: Group discussion is helpful for active participation of students in the teaching-learning process. It facilitates students to widen their thinking and to form and showcase their opinion on particular topics. This method is used extensively in Skill Enhancement Courses classes.

Role Playing: Role playing method is used to enable students to learn by experiencing a situation in a pleasure giving way. Role play is used in courses in literature, communication skills, and banking.

Laboratory Experiential Learning: Practical knowledge is at the core of Science. We give exposure to our students to laboratories for experiential learning. This year due to Covid restrictions we have used virtual practical sessions where feasible.

Presentations/ Models/ Posters: Science club has organized a virtual Science expo in which Presentations/ Models/ Poster

competitions were conducted. Students participated to display their knowledge and skills in various aspects of the curriculum.

Projects:Projects are helpful in enhancing practical knowledge of students. We assign projects to B. Com. Third year students individually.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Classroom:The institute gives importance to use of information Communication technology in the teaching-learning process. Teachers use three well equipped ICT classrooms as per the rotational schedule described in the timetable.

Online Teaching- Learning:In Covid situation our teachers have used various ICT tools for conducting online classes. The Zoom, Google Meet, Google Classroom was used by teachers to conduct their regular classes. Teachers have also created their e-contents in the form of videos, word documents etc.

DBC Media Centre:The IQAC has created a media center to collect and disseminate the e-contents developed by our teachers as well as by other teachers. The recordings of various online seminars and conferences are also made available to students by the medium of this media centre.

Countrywide Classroom:The IQAC has designed and run an innovative programme entitled The Countrywide Classroom to facilitate online education during Covid situation. We plan lectures of different teachers from the institution and across various institutions. These lectures include topics from the curriculum. The teacher provides a PPT, Study material and question bank on the topic allotted to him/her. Each session in this programme is recorded and made available on DBC Media Centre.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://dbcbhokar.edu.in/igac/e-contents/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has formed an Internal Examination Committee for the management and timely execution of continuous internal evaluation as per the requirement of the university. The committee plans the internal examinations, declares the dates of examinations, and ensures that the papers are set in due time.

As timely conduct of examinations is observed, we also take care of timely and fair assessment of internal examinations. The committee takes care of transparency in internal assessment. The faculties assess the internal examination activities in a transparent manner. To deal with any queries of students related to the difficulty level of questions or unfair assessment of their performance in the internal examinations, the committee has the mechanism to admit and resolve grievances of students related to the internal assessment.

The HODs keep record of the question papers, attendance and mark lists of internal examinations. The internal examination committee takes follow up on all these activities. The committee communicates the dates for filling internal marks on the University examinations portal and ensures the work is completed within the allotted time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Continuous internal assessment of students' learning performance is beneficial for students, it makes them punctual and gives them motivation. It is also helpful for teachers to have an idea of the students and adapt teaching methodologies suited to the class. Besides class tests, unit tests the University has proposed Continuous internal assessment of students that also reflects in their final grades.

The institution has formed an Internal Examination committee for timely and transparent conduct of examinations. The committee takes care of students' interests and addresses their grievances related to internal examinations.

This year the internal examinations were conducted online as per guidelines of the affiliating University. Some students faced problems like lack of internet connectivity, lack of gadgets and requested for help in appearing for online internal examinations. The committee addressed this grievance of students by giving them access to computers in the college laboratories following all Covid norms.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution believes in education as a medium for the development of the students. The institution adopts outcome-based education rather than just input-generated learning. The IQAC suggests teachers to identify Programme Outcomes, Programme Specific Outcomes and Course outcomes with the help of the university curriculum for different courses. The outcomes identified by the faculties are compiled by the IQAC and a soft copy of these outcomes is uploaded on the institutional website. These programme outcomes are communicated to students in the induction programme.

In the first meeting of the IQAC, the POs/PSOs/COs are discussed with the faculties. The departments in the college maintain the copies of POs/PSOs/COs and the curriculum. The faculties communicate these Programme outcomes and course outcomes with students in the introductory lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://dbcbhokar.edu.in/iqac/pos-pso-co/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of the specified Programme Outcomes, Programme Specific Outcomes and Course outcomes needs to be evaluated periodically. The institute follows a committee system for execution and analysis of various academic activities. The committee on the NAAC parameter entitled teaching, learning and evaluation, IQAC and the principal of the institute take follow up of the teaching-learning process and students attainment of the course objectives reflected in continuous internal evaluation that includes tests, assignments, seminars, presentations.

The attainment of programme outcomes and course outcomes is evaluated on the basis of students' performance in continuous internal evaluation, end semester examinations as well as students' participation and performance in sports events, Cultural department events, social service and outreach activities carried out by NSS department.

The data entry committee analyzes students' performance in the end semester examinations. The students' progression to higher studies and recruitment details are also maintained by the Student Progression and Placement Committee. Students' performance in examinations and different competitions indicating the attainment of the programme and course objectives they have gone through throughout the year. The institute has a mechanism to evaluate the attainment of these objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

261

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dbcbhokar.edu.in/igac/sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**334000**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****3**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dbcbhokar.edu.in/research/grants-received/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****19**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

32

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

An online Programme was organized with poster presentations on Covid-19 precautions to sensitize students on the pandemic situation.

The NSS volunteers and programme officers conducted a Covid-19 Survey in five neighbouring villages from 10/07/2020 to 14/07/2020 to spread awareness about precautions and need to follow Covid appropriate behavior in society.

Our students participated in the blood donation camp organized by Taluka Vidhi Samiti Bhokar to meet scarcity of blood.

Dakshta Jana Jagruti Saptah (Awareness Week) was celebrated on the theme of 'Satark Bharat Samruddha Bharat' from 27/10/2020 to 02/11/2020. The programme began with students and teachers taking oaths to eradicate corruption.

The institute organized various national, international e-conferences, workshops to give exposure to students and faculties to innovative topics and to sensitize students on various issues.

The Department of Biophysics and N.S.S. organized Covid vaccination awareness campaign 'Spike Protein Antibody Test Programme' to encourage students and faculties to get vaccinated and spread awareness in society to get vaccinated without fear. We have carried out MoUs with various institutions to sensitize students with various social issues, to develop aptitude for entrepreneurship and to facilitate their exposure to research and work experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

798

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has an elegant campus spread over ten acres of land. As per the requirement according to the number of programmes run in the college, there are 23 well furnished classrooms including 5 ICT classrooms, 11 laboratories. The college library has 21896 books and subscriptions to 34 journals, a reading room to facilitate students. The administrative office is computerized. Other facilities on the campus i.e. Staff Room, Girls Common Room,

Lavatories for boys, IQAC Room, Management Room, Principal's Chamber, Department of Examination, Department of N.S.S. Cultural department, Separate rooms for all departments in the college and a Girls Hostel.

The college has adequate infrastructure like an auditorium, an open theater to organize cultural activities. A separate department for sports with facilities of Gymkhana, all necessary sports equipment and an indoor stadium with advanced facilities, a playground, basketball court etc.

The college ensures good security measures with facilities including CCTV, WiFi, Server room, Fire Safety equipment. The college has created facilities like rain water harvesting, laboratory waste management, compost pit for fulfilling the Green Campus initiative. The college has facilitated differently abled persons with Ramps. The college is protected with compound walls on all four sides.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://dbcbhokar.edu.in/file/infrastructure%20and%20facility/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has developed infrastructure and facilities for sports and games as well as cultural activities. The department of sports has established facilities for the games like Kho-Kho, Kabbaddi, Basketball, Table Tennis, Badminton, Cricket, Throw ball, Carrom, Chess, etc. A track for running has been maintained on the ground. There is a well-equipped indoor stadium in the college premises.

We believe that a Sound mind dwells in a sound body. The department of Sports encourages students to participate in sports and games by organizing tournaments on various levels. With quality sporting facilities and equipment the sports department gives practice to students interested in various games. Yoga plays a vital role in boosting physical and mental health of students and faculties. The Director of sports and physical education is a certified Yoga teacher. The department of sports conducts a certificate course in Yoga.

The cultural facilities include a separate room for the department, assembly hall, an open theater and musical instruments etc. The Cultural department in the college encourages students to various cultural activities organized in the college and facilitates students to participate in various cultural activities conducted on the university level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://dbcbhokar.edu.in/file/infrastructure%20and%20facility/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://dbcbhokar.edu.in/file/infrastructure%20and%20facility/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management Software: It is an integrated, multi-user, multilingual package, which computerized all the in-house operations of the library. There is e-Granthalaya software in the library which is used to operate and maintain the library's reading materials in the digitized accession registers as well as records. It consists of many features such as an online public access catalog (OPAC), Newspaper clippings, Book Management, Accessioning, Membership, Circulation, Reports and Administration. This package is user friendly & can be handled / operated by the staff vis-à-vis the beneficiaries of the system. Most of the activities / work of the library is done through online e-library manager software. **Library Automation:** Presently the library is partially automated but the entire library is gradually being automated to remarkable extents. Almost all the housekeeping work is partially computerized. **OPAC (Online Public Access Catalog:** It is highly versatile and user-friendly software in operation used for simple and advanced search for books available in the library. The bibliographic information about the collection is made available through the library OPAC system. and the status of the books present in the library. Reading facilities are also maintained There are separate reading rooms for girls, boys and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

28568

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

48

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The role of ICT in higher education is increasing day by day. The Jio WiFi routers are installed in the institute to cover all the

Campus. This year we have subscribed to the internet facility of RailWire for access to a faster speed of 50 MBPS.

The institution has a computerized administrative office. We use the Master Cloud Software for administrative official work. The library uses IT facilities like Soul 2.0 software, INFLIBNET N-LIST subscription.

We have established three ICT classrooms with WiFi connectivity, one for each Arts, Science and Commerce faculty. These classrooms are equipped with a computer, LCD Projector and Interactive Board.

Every department in the college is provided with a computer and access to WiFi connectivity in order to facilitate the use of ICT in teaching-learning activities. The institution has facilitated the Department of Mathematics, Statistics, and Commerce with computerized laboratories for using advanced technology in conducting practicals.

In this academic year due to the Covid situation regular classes in offline mode were restricted for a long time. Teaching-learning process was continued in online mode. The institute has purchased a licensed version of Zoom to facilitate the teachers in online teaching-learning activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2126856.25

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has an established policy for maintenance and proper utilization of physical, academic and support facilities.

The principal discusses the physical, academic and support facilities with the block grants committee and presents the report in the governing body for approval.

AMC agreements are done regularly with various agencies for maintenance of electronic devices, generators, etc. An electrician is hired by the college for maintaining electrical equipment.

The Classroom Infrastructure:

The verification of classroom infrastructure is undertaken every year and upgradation in furniture, boards, etc. is done annually.

Cleanliness work is done regularly.

Library: The books in the library are classified and organized.

The library's support staff assists with the upkeep of the books and other facilities.

Damaged books are bound.

Laboratories: We have nine departments in the science faculty.

Inventory of all equipment, instruments, glassware, specimens is done by respective departments annually.

Stock Register, dead stock registers, are maintained by departments.

Maintenance of laboratory equipment is done by hiring professional consultants.

Computer and IT Infrastructure:

The maintenance of computer hardware and IT enabled systems are done by hiring technicians.

Sports: The maintenance of sport facilities and Gymnasium equipment are done through outsourcing, as required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dbc bhokar.edu.in/igac/policies/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

759

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
60	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
60	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

51

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute ensures ample representation of students in various activities and engages them in various administrative, co-curricular and extra-curricular activities. We provide different platforms for overall personality development of students.

Our students have exposure to various administrative activities. We appoint student representatives in important committees like the College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Internal Complaints Committee (ICC), etc. The university appoints the topper in a particular subject on that subject's BoS for one year; one of our students was a member, BoS in Zoology this year.

The Student Council is composed of the class representatives and the representatives of supporting units like NSS, Cultural, Sports, and ladies representatives. The Student Council brings various issues to notice of the administrative authorities. The Student Council takes initiative in providing financial assistance to poor students by raising funds and also contributes to different Relief funds in the event of natural calamities.

There are other platforms where students represent and are involved in co-curricular and extracurricular activities significantly. We have two units of NSS; students participate in various sports and cultural events, in activities of the Science Club, etc. Various departments have formed their subject associations where students conduct many activities.

File Description	Documents
Paste link for additional information	https://dbcbhokar.edu.in/administration/committees-at-the-college/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni are the strength of an institution. Our alumni include several eminent personalities in fields like the academics, civil services, business, politics, journalism, agriculture, social work. The institution has registered the Alumni Association in the year 2019. Various proactive Alumni have come together with the help of the Alumni committee formed by the institution to administer the Alumni association. The Alumni association holds two meetings of the office bearers every year.

The Alumni association gives strong support to the institution. The alumni contribute to the development of academic and other activities in the institution in different ways. The alumni donate in the form of money and in the form of materials and equipment

needed. The Alumni also contribute by delivering guest lectures and guiding students for competitive examinations, etc.

File Description	Documents
Paste link for additional information	https://dbcbhokar.edu.in/activities/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College was founded in 1989 by the Late Digambarrao Bindu Smarak Samiti, a registered charitable trust. The vision statement of the institution is "To Provide value based quality education and generate Human Resources Equipped with contemporary advanced skills."

Since the establishment, the management has been governing the institution with high ideals to achieve the vision and mission. We believe in participative management and decision making, a decentralized administration, and value based governance for strengthening qualitative academic practices in the institution.

Proactive management supports the involvement of faculty, students and staff in various practices and provides infrastructure and facilities for academic activities. The institute has adopted a committee system for collective decision making. The principal forms various committees to implement and govern various academic development practices in the institution.

The Board of Management, College Development Committee, the Principal, IQAC, administrative office, student council, alumni association and various committees and cells formed by the

institution are part of an organizational structure consistent with statutes and ordinances of the Swami Ramanand Teerth Marathwada University framed under the UGC guidelines for affiliated colleges.

The institution adopts healthy practices in participative governance to realize the vision and mission.

File Description	Documents
Paste link for additional information	https://dbcbhokar.edu.in/about-college/vision-mission-objectives/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution works with an administrative structure based on the principles of decentralization of authority and participative governance. The top management comprises the Chairman of the education society, the Principal, College Development Committee. The Principal leads the academic and administrative activities and follows a committee system to implement development practices in the institution.

The College Development Committee comprises a Chairman from the management body, the Principal, IQAC Coordinator, three HODs representatives, one administrative office representative, one industry personnel, and one educationist. It makes decisions about various institutional practices. The Principal, chairpersons of various committees, faculties and non-teaching staff coordinate the execution of academic development activities.

The Internal Quality Assurance Cell takes initiative in promoting various academic, administrative, and extension activities and in enhancing quality practices with an aim to foster quality culture in the institution. The Purchase committee looks after the college purchase and proper management of it. The UGC Committee looks after the implementation of various schemes and utilization of grants received from UGC. The NSS Committee takes initiative in various social service activities run by the institution. The institute has formed various committees like Career Guidance and Competitive Exams Committee, Placement Cell, Alumni Committee,

etc.

File Description	Documents
Paste link for additional information	https://dbcbhokar.edu.in/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

We are constantly working to achieve the vision and mission of the institution. We set before us short term and long term goals and ensure to deploy this strategy to achieve academic excellence, research, and development of infrastructure. We believe that strategies are but the steps to achieve your objectives.

The short term goal includes to increase the results of the students. This goal was achieved by conducting various activities like conducting remedial classes, use of ICT in the teaching-learning process. One of the long-term aims of the institution is to encourage faculties and students for quality research. We have organized various webinars and e-conferences including a one week FDP course on research methodology.

Infrastructure augmentation was carried out this year according to the plan. We have established a language lab for improving the communication skills of students, maintenance of the classrooms was completed, purchase of new equipment required for various science laboratories was done for better infrastructure for conducting practicals.

In the difficult times of Covid-19 the NSS department carried out its extension activities and participated in various awareness campaigns and blood donation camps, etc.

The institute deployed the prospective strategic plan effectively.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://dbcbhokar.edu.in/deployment-documents/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Digambarrao Bindu College, Bhokar is affiliated to the Swami Ramanand Teerth Marathwada University, Nanded. The college is formed and administered by the Digambarrao Bindu Smarak Samiti Bhokar, a registered society. The service rules, administrative setup of the college is well established following the rules and regulations of the government, UGC, MHRD etc.

The top management comprises the governing body, the president, the secretary, College Development Committee (CDC) the principal. It shoulders the responsibilities of administration, appointments, infrastructure, and the overall planning and development of the institution.

The day-to-day administrative affairs of the College are managed by the Principal assisted by the office and various academic and administrative committees consisting of experienced members of the faculty. The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities.

There is a written Job Description for each office and given to the officials at the time of appointment. The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines.

The power delegation and decentralization of authority is done to the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://dbcbhokar.edu.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The administration ensures the safety of the staff. Group Insurance of all the teaching and non-teaching staff is taken every year.

The staff members of the college and teachers from other schools have registered a cooperative society in the name of the founder president of the college. The society lends loans to the staff at low interest rates.

The department of Biophysics conducts free health check up camps for the staff to maintain good health.

The department of sports takes care of the health of the staff members, by offering them Yoga training.

Staff Association: There Is a staff association composed of

teaching and non-teaching staff of the college. The office bearers of the association are elected for five years. The association collects funds from all its members and uses these funds to support the members on occasions like marriage ceremonies. The association also utilizes these funds to help needy students for their educational expenses, for participating in national, international sports events, etc. The association takes care of the temporary staff in times of need like medical emergencies. In such cases the association collects special funds, If required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system of an institution is a key factor. It enables the institution not only to compliment the good work done by the faculties and staff but also to motivate them to enhance their expertise.

The institute follows the Performance Based Appraisal System (PBAS) for teaching faculties. At the conclusion of every academic year the faculties have to prepare their PBAS report in a prescribed proforma. This includes various indicators like participation in teaching-learning, evaluation activities. Professional development, contribution in research work, extension activities, contribution to the college and the society as per the norms set by the UGC. The academic performance indicator score (API) based on all these aspects counts for their promotions under Career Advancement Scheme (CAS)

The performance appraisal of the non-teaching staff is reflected in the confidential report of the principal of the college.

Students feedback on the performance of teachers and staff is also retained every year. This helps in evaluating the performance of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://dbcbhokar.edu.in/igac/pbas-proforma-7th-pay/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institute regularly conducts internal and external financial audits. We have a full-time accountant to ensure maintenance of annual accounts and audits. Since 2018-19 the MasterSoft software is used to maintain all these accounts.

The following agencies conduct regular financial audit in the Institute:

External Audit is conducted by:

1. External audit is carried out every financial year by the Chartered Accountant of the Institute.
2. The Financial Assessment was audited by the accountant of the Joint Director office, Higher Education, Nanded Region.

3. The auditor general, Government of Maharashtra, conducts an audit every ten years.

The Accountant of the Institute conducts regular accounts audits and certifies its Annual Financial Statements. All Utilization Certificates to various grant-giving agencies are also countersigned by the CA. All Financial Statements up to 2020-21 have been certified by the CA.

Internal Audit: Internal Audit is conducted by an Internal Auditor.

(a) All receipts from fees, donations, grants, contributions, interest earned and returns on investments;

(b) All payments to staff, vendors, contractors, students and other service providers.

File Description	Documents
Paste link for additional information	http://dbcbhokar.edu.in/file/audit/audit-report-2020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution constantly examines the effective and efficient

use of available financial resources for construction of infrastructure to support teaching and learning. Digambarrao Bindu ACS College is a government aided college. The government pays permanent employees' salary grants. Although tuition fees are the major source of income for all other expenses, grants from various government agencies, as well as contributions from alumni, are additional sources of funding. All recurrent and non-recurring expenses are to be covered by these funds.

The institution has a well-defined process in place to ensure that available financial resources are used effectively. The administrative and academic heads, and the coordinators of several cells (such as the purchase committee, laboratory committee, placement cell, library advisory committee, Sports, and Cultural committees), submit demands. The block grants committee creates an annual budget estimate based on the proposals received and suggestions by the Principal and Management.

The institute's block grants committee and Governing Body make all important financial decisions. Through bills and vouchers, all transactions are transparent. The concerned faculty member ensures that the item is purchased according to the correct specifications. The IQAC, the purchase committee, and the Principal monitor the entire material procurement process.

File Description	Documents
Paste link for additional information	http://dbcbhokar.edu.in/file/audit/audit-report-2020-21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of our college was established on 25 June 2004. Since then the IQAC is contributing in enhancing dissemination of quality education to make the students good human resource. IQAC meets once in every three months regularly.

1. The IQAC plays a leading role in implementing best practices in both academic and administrative aspects for providing students with facilities of quality education.

2. The IQAC envisions incremental development of the academic, infrastructural aspects.
3. IQAC gives inputs to teaching faculties and administration for offering best teaching-learning experiences to students and for incorporating better services.
4. The IQAC takes feedback from stakeholders like students, teachers, parents and alumni, analyses it. The results of this analysis are used to improve the areas found weak.
5. The IQAC frames various academic practices and monitors the process and evaluates Action Taken Reports.
6. The IQAC Implements new Programmes as per Govt. policies and national missions.

The IQAC prepares, evaluates and recommends the following for approval of relevant authorities:

- a) Prepares Annual Quality Assurance Report (AQAR)
- b) Prepares Self-Study Reports of NAAC accreditation as well as other bodies (ISO 9001, UGC 12b, NIRF, ISA)
- c) Monitors Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)

File Description	Documents
Paste link for additional information	https://dbcbhokar.edu.in/iqac/quality-policy-and-objective/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Digambarrao Bindu College went through the first cycle of NAAC accreditation in 2004. The teaching-learning process was based mostly on traditional methods during this period.

In the second cycle (2004 to 2016) the process was reformed in

many aspects. Use of Audio visual aids increased with the introduction of digital classrooms. Our faculties used different methodologies in classroom instruction.

In the third cycle from 2016 onwards it became more participative with incremental use of ICT. In the academic year 2020-2021, the pandemic situation persisted. So, we revolutionized our teaching methodologies.

The institute encouraged teachers to participate in various FDPs on online instruction and e-content development. ICT based teaching-learning and evaluation activities were carried out extensively. The teachers used ICT classrooms, Zoom meeting, google classroom for online teaching. Internal evaluation was conducted using google forms.

Some issues like internet connectivity were faced by teachers and students, to overcome this difficulty we came up with an innovative Programme 'Countrywide Classroom Programme 2021'. The teachers presented their lectures in four quadrics: online presentation, discussion, pdf of the content and question bank. These lectures were recorded and placed on the college's YouTube channel for use by students to their convenience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dbcbhokar.edu.in/igac/agars/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has formed an Internal Complaints Committee (ICC) for resolving difficulties faced by female staff and students. This committee conducts awareness programmes regarding gender sensitization. ICC celebrates birth anniversaries of Savitribai Phule, Rashtramata Jijau to imbibe moral values, leadership qualities among women.

Equal opportunity is offered to girls for representation on various committees and bodies like the student council.

IQAC, Department of Marathi and ICC took initiative in organising a Webinar on 24-09-2020 entitled Marathi Sahityachya Antarangatil Stree (Woman in the Abyss of Marathi Literature) The eminent resource persons disused various reflections of women depicted in Marathi literature and its impact on their social bearing.

The institute provides facilities for ensuring gender equality. There are two Ladies Common Rooms on the campus, one on the ground floor for all girls and the other on the first floor for girls in the science faculty. There is a well equipped ladies hostel on the campus. There are separate lavatories for ladies staff. Separate rows are maintained for girls on library issue counters, and administrative office windows.

File Description	Documents
Annual gender sensitization action plan	https://dbcbhokar.edu.in/file/Annual-gender-sensitization-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute gives priority to cleanliness on the campus. The institution has adopted the best from waste policy for management of degradable waste. The institution has undertaken all necessary initiatives for management of degradable and non-degradable waste in the campus.

We have dug a compost pit for making compost from solid degradable waste. For collection of solid degradable waste, collection boxes are placed near the staff room and ladies common hall. The fallen leaves of trees and other waste in the campus is collected every fortnight. This degradable waste is used for making compost. The compost is used as fertilizer for the Botanical garden on campus.

Two absorption pits are dug for managing solid and liquid non-degradable waste. The non-degradable waste like the plastic and other solid waste materials from the laboratories is collected in the dust bins placed at various places in the building. This solid

non-degradable waste is put in a separate absorption pit. For management of the liquid waste from various laboratories drainage pipes from various laboratories are connected to flow the waste into a separate absorption pit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As unity in diversity is the nature of our nation, higher education institutes are instrumental in inculcating patriotism and harmony among students. Our institute takes various initiatives for making students good citizens of the nation who are tolerant to diverse cultural, linguistic, regional aptitudes and strong believers in harmony.

The following events are organized to serve this motive:

1) National Harmony Day was celebrated by NSS on 20th August 2020. The students and teacher swore the oath of national harmony on this occasion.

2) At the National Voter Day celebration on 25th January 2020 students resolve to be an accountable voter by voting on the merits of the candidtes without any discrimination in all elections.

3) 26 November 2020 was celebrated as Constitution Day. Common preamble reading was performed on this occasion.

The skill enhancement course (SEC) in the subject of History entitled Appreciation of Indian Art (Ancient and Medieval) contributes to promote social harmony by introducing students to the rich Indian heritage represented in Hindu, Boudha, Jain and Muslim monuments and art. A book published by our faculty Dr. Sontakke is prescribed for this course. We offer semester IIIIrd Sociology students a course on Human Rights and Social justice.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We believe our constitutional values are the pillars upon which a progressive nation can be built. The constitution protects our

rights and expects certain duties, responsibilities and values to be carried out by the citizens. The institute undertakes various initiatives to sensitize students to such constitutional obligations. These activities include:

Awareness campaign on ragging and human rights was undertaken in the freshers' welcome programme.

The NSS department through its various programmes imbibes students with values like dignity of labour, social service, patriotism, etc.

National Harmony Day was celebrated by NSS on 20th August 2020. The students and teacher swore the oath of national harmony on this occasion.

At the National Voter Day celebration on 25th January 2020 students resolve to be an accountable voter by voting on the merits of the candidates without any discrimination in all elections.

26 November 2020 was celebrated as Constitution Day common preamble reading was performed on this occasion.

A course in Indian Government and Politics and a course on Human Rights and Social justice is included in the curriculum for B.A.S.Y students of Political Science and Sociology respectively.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

B. Any 3 of the above

4. Annual awareness

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of National festivals, commemorative days of national heroes, international events is necessary to set high ideals before students. The cultural department celebrates commemorative days of eminent social reformers, freedom fighters, spiritual leaders like various Saints to imbibe noble qualities among students.

The Events Celebrated:

International Yoga Day was celebrated on June 21, 2020 in online mode due to Covid pandemic lockdown.

Independence Day was celebrated with great enthusiasm on 15th August 2020. The president of our educational society, the Principal and all staff were present on the occasion. Independence Day is a day to love and respect our country with resolution to make it a better place for all Indians to live and experience freedom, peace and unity in diversity.

Republic Day was celebrated in the same way on 26th January 2020.

Rashtrabhasha Hindi Din was celebrated on 14th November 2020.

The internal complaint committee (ICC) took initiative in celebrating the International Women's Day on 8th March 2021. The day champions gender equality. The achievements of women in all walks of life, social, political, cultural were celebrated on this occasion.

Marathi Samvardhan Saptaha was celebrated from 20/01/2021 to 28/01/2021 for highlighting the glory of Marathi language.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices: 2020-21

I: The Countrywide Classroom Programme:

It was initiated by IQAC as a best practice with the major objective to facilitate students for continuing online learning in pandemic situation. This activity was framed in the context of problems faced by students while participating in regular online teaching-learning activities.

Under this activity, online lectures of different teachers from our institution and other institutions are scheduled and communicated to students. These lectures include topics from syllabi of the SRTM University Nanded. Each lecture is presented in four quadrants i.e. PPT, notes, doubt clearing session, and recording uploaded our YouTube channel.

II: Centralized Campus Management System

This best practice was introduced with the objectives to facilitate online admission/exam forms submission, timely, transparent and effective delivery of official and academic information to students, and save resources. The institution has subscribed to the services provided by MasterSoft. It is used for online admissions, issuing various certificates to students, SMS service for communicating to students, etc. A great deal of human resource, physical facilities, paper work and time required for processes like admissions, examinations forms filling, issuing

various certificates, communicating information to students, maintaining records of salary and other grants, etc is saved using this system.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution envisions imparting value based and skill oriented education. It aims at making the students a knowledge based skillful human resource to serve the nation. To realize this vision we engage our students in various activities apart from the syllabi.

One activity distinctive to the vision of the college for this year is the activity of the Science Club that provides students a platform for

inculcating various scientific skills and values. The details of science

Club's activities for this year are as follows:

The Science club conducted "Vraksha Raksha Bandhan" on / / This is a value-based activity designed to increase awareness among students about conservation of the environment by cultivating and protecting trees. The student groups that participated in this activity prepared "Rakhis" from biodegradable material. The "Science Exhibition" was organized by the science club on 27, 28th February 2021. This mega event includes working models, posters presentation and debate competition in solo and group level and Science Scholar Quiz competition.

This is a skill oriented activity in which students display their skill in Science and technology. In this manner the forum of science club has contributed to realize the vision of the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To motivates faculties for using e-resources and creating e-contents to enrich teaching learning Process.
- To establish research centers in life science, physical sciences and commerce.
- To organized Karyashala (Workshop), Hand on training, under SERB Scheme for faculty improvement.
- To involve and encourage and motivate the faculty members in research to obtained patent.
- To established collaboration with International organization for Research Collaboration and funding.
- To orgranise workshops / seminars / conferences in college
- To enhance and support for betterment of institution through IQAC initiatives Renovation of botanical garden with medicinal plants
- The library infrastructure will be strengthened for access to online resources besides the regular purchase of books.
- To undertake more initiatives for environment conservation and sustainable development.
- Installation of On-grid solar on rooftop to reduce electricity cost, considering environmental responsible.
- ISO Certification
- To arrange campus recruitment drive for the students