Annual Quality Assurance Report AQAR)

Academic Year 2016-17

Submitted by
Internal Quality Assurance Cell (IQAC)
Digambarrao Bindu Arts, Commerce & Science College Bhokar, Dist. Nanded
431801

Submitted to
National Assessment
and
Accreditation Council (NAAC)
Bangalore

अध्यक्ष	प्राचार्य
डॉ.माधवराव पाटील किन्हाळकर	डॉ. पंजाब चव्हाण
	मो.९८०६३८८२४२

Reg.No. D.B.M.2021/2017

Date :- 30/06/2017.

To,
The Director,
National Assessment & Accreditation Council,
Post Box. No., 1075, NLSIU, Nagarbhavi,
Banglore, Karnataka
560072
India

Subject: Submission of AQAR for the Year 2016-17

Res/ Sir,

With Reference to above cited subject, I am herewith submitting the soft as well as hard copy

of the AQAR for the year 2016-17.

Kindly consider same & oblige.

Principal
Digambarrao Bindu Arts & Commerce College
Bhokar Dist Nanded (M.S.)

Encl:

Copy of the Report

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year : **2016-17**

1. Details of the Institution

1.1	Name of the Institution	:	Digambarrao Bindu Art's, Commerce & Science College
1.2	Address	:	Tamsa Road,
			Bhokar, Dist. Nanded
	State		Maharashtra
	Pin Code	:	431801
	Institution e-mail address	:	db.college@rediffmail.com
	Contact Nos.	:	02467-222892
	Name of the Head of the Institution	:	Principal Dr. Panjab A. Chavhan
	Tel. No. with STD Code	:	02467-222892
	Mobile	:	9405384251
	Name of the IQAC Co-ordinator	:	Dr. Arvind B. Chavhan
	Mobile	:	9420775527
	IQAC e-mail address	:	iqacdbcbhokar@gmail.com
1.3	NAAC Track ID	:	**MHCOGN10817**
1.4	NAAC Executive Committee No. & Date.	:	EC(SC)/15/A&A/39.2 dated 25/05/2016
1.5	Website address	:	www.dbcbhokar.in
	Web-link of the AQAR	:	

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C		2004	16/02/2004 to 15/02/2009
2	2nd Cycle	B	2.40	2016	25/05/16 to 24/05/2017

1.7	Date of Establishment of IQAC	:	**25/06/2004**
1.8	**AQAR for the year**	**:**	**2016-17**

1.9 Details of the previous years AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

     i.   AQAR :   **2016-17 Being submitted to NAAC on 30.06.2017**

    ii.   AQAR :

1.10 Institutional Status

University	**State**
Affiliated College	**Yes**
Constituent College	No
Autonomous college of UGC	No
Regulatory Agency approved Institution	No

Type of Institution   **Co-education**   √   Men   Women

                        Urban   √ **Rural** √   Tribal

Financial Status   **Grant-in-aid**   **UGC 2(f)** √ **UGC 12B** √

                        Grant-in-aid + Self Financing   Totally Self Financing

1.11 Type of Faculty/Programme

Arts [√] **Science** [√] **Commerce** [√] Law [ ] PEI [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [ ]

1.12 Name of the Affiliating University : **Swami Ramanand Teerth Marathwada University, Nanded.**

1.13 Special status conferred by Central/ State Government--UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	X		
University with Potential for Excellence	√	UGC-CPE	V
DBT Star Scheme	X	UGC-CE	X
UGC-Special Assistance Programme	X	DST-FIST	X
UGC-Innovative PG programmes	√	Any other UGC-COP Programmes	X

2. <u>IQAC Composition and Activities</u>

2.1	No. of Teachers	:	06
2.2	No. of Administrative/Technical staff	:	02
2.3	No. of students	:	01
2.4	No. of Management representatives	:	01
2.5	No. of Alumni	:	01
2.6	No. of any other stakeholder and community representatives	:	**01**
2.7	No. of Employers/ Industrialists	:	**00**
2.8	No. of other External Experts	:	**02**
2.9	Total No. of members	:	**14**
2.10	No. of IQAC meetings held	:	
2.11	No. of meetings with various stakeholders	:	

Total	**06**
Faculty	**03**
Non-Teaching Staff	**01**
Students	**01**
Alumni	**01**
Others	

2.12 Has IQAC received any funding from UGC during the year? Yes | √ | No. | |

If yes, mention the amount : 3,00,000/-

2.13 Seminars and Conferences (only quality related)

    (i)   No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Number

Institution Level	**02**
International	
National	**02**
State	

    (ii)   Themes

International Level   :

National Level   :   1. National Seminar on 'Relevance of Gandhian thoughts in 21st Century' Organised by the Department of Political Science.

    :   2. National Seminar on " Impact of Demonetization on Indian Society" Organized by the Department of Commerce

Institutional Level   :   1. Institute level Workshop on 4th Amendment of UGC Regulations, 2016 & PBAS -API

2.14 Significant Activities and contributions made by IQAC

1. Enhancement of Student Welfare Activities :
2. Increased rapport with various stakeholders like teaching and non teaching staff, students, parents, alumni, community by conducting meetings.
3. Motivated students to undertake research activities & and projects:

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Employing different learning techniques to enhance quality of teaching and learning	1. Existing syllabus was effectively completed. 2. Use of ICT in teaching learning 3. Learning by doing/ Group discussions/ seminars 4. Guest Lectures by experts 5. Industrial visits & study tours 6. Learning through Educational Games. 7. Case Study Method.
2. To strengthen research activity	1. Increased number of research publications and research articles by staff, 2. Students were motivated to participate in the research conference and competitions. 3. Increased subscription to print and e-journals. 4. Faculty members have been appointed on editorial board of research journals. 5. Published compendium of papers published by the faculty. 6. Augmentation of laboratory and other research related resources. 7. Organization of seminar 8. Publication of text book & reference by faculties.
3. Co-curricular activities	• Co-curricular activities organized • Guest Lectures 35 • Film shows 02 • Wall Poster 06 • Magazine 01 • Surveys 02 • Study Tours 03
4. Social outreach programmes	1. Conducted Campaign on "Organ Donation" at local and District level in collaboration with Sub-divisional Govt. hospital & District Govt. Hospital, Nanded as a social outreach programme. 2. Oraginisation of Blood donation campaign
5. Use of modern technology for communication with stakeholders.	Communicating alerts and reminders thorough SMS and social media.
6. Digitization of important documents	Management Information System (MIS) initiated.

7. Composting of organic waste	Proper system of disposal of organic waste and laboratory waste was undertaken.
8. Examination reforms	To avoid mistakes in the hall ticket the online examination forms filled by student are checked by the faculty before submission.
9. Gender sensitization	Constituted a Gender Champion Club with two student members and one nodal teacher. 6 activities conducted.

2.16 Whether the AQAR was placed in statutory body   Yes   √   No   ☐

Management   :   **Local Managing Committee, IQAC**

Any other body :   **Heads of Departments and staff of the college provide the details of the action taken**

- Data for AQAR was collected from different sources such as academic departments, office, library, sports and other in-house committees.

- Members of IQAC worked together to analyse and rearrange the data.

- AQAR was written after a series of discussions by the committee members with the authorities of the college.

- AQAR was presented to Management representatives, heads of the Department and staff of the college.

- Suggestions received in the statutory body and by all stakeholders were incorporated.

- AQAR was submitted through E-mail.

Part – B

Criterion – I :-   Curricular Aspects

1.1   Details about Academic
       Programmes

Level of the Programme	Number of existing Programme	Number of programmes added during the	Number of self-financing	Number of value added / Career Oriented
PhD	-	-	-	-
PG	01	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	02	-	-	-
Diploma	02	-	-	-
Certificate	02		02	-
Others	-	-	-	-
Total	10		02	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i)   Flexibility of the Curriculum :We have CBCS for PG courses, Core system for
                courses and Elective option for some UG and PG courses
       (ii)   Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	0
Annual	10

1.3   Feedback from stakeholders* *(On all aspects)*

       Alumni | √ | Parents | √ | Employers | √ | Students | √ |

       Mode of feedback :   Online | | **Manual** | √ | Co-operating schools | |

       Please provide an analysis of the feedback in the Annexure: refer to Annexure 2 (Page ___)

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their
       salient aspects.

       All final year Syllabi of UG were revised in the current academic year by the
       affiliating university by natural growth.

       Salient aspects:

       1.   The syllabus brings in application oriented practical aspect.
       2.   Introduction of research component in curriculum in the form of small projects
       3.   Inclusion of contemporary topics in respective faculties.
       4.   Areas in the curriculum focus on the life skills.
       5.   Socially relevant topics are in focus.
       6.   Focusing on Students Ethical & moral values.

1.5   Any new Department/Centre introduced during the year. If yes, give details.   Nil

Criterion – II :- Teaching, Learning and Evaluation

2.1   Total No. of permanent faculty

Total	Assistant Professors	Associate Professors	Professors	Others
35	26	09	-	-

2.2   No. of permanent faculty with Ph.D. = 24

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	05	0	0	0	0	0	0	0	05

2.4   No. of Guest and Visiting faculty and Temporary faculty

Guest : 35   Visiting: Nil   Temporary: 01

2.5   Faculty participation in conferences and symposia:

No. of Facuty	International Level	National Level	State Level
Attended	06	29	06
Presented	06	02	-
Resource Person	01	-	-

2.6   Innovative processes adopted by the institution in Teaching and Learning:

- Six departments namely Botany, Biophysics, Microbiology, Mathematics, Physics, Zoology, published their research compendium. This includes research articles/ papers published by staff.
- Role plays, seminar presentation were conducted.
- Use of ICT is reflected through the activities such as screening of educational films and videos, use of various software, power point presentations, use of audio-visual aids, screening of educational documentaries, power point presentations, e-books, access of subject related websites reflects use of ICT in teaching etc.
- Educational Visits help students to get exposure and helps in improving their practical knowledge.
- Poster and photography competitions.

2.7   Total No. of actual teaching days during this academic year   :   **180**

2.8   Examination/ Evaluation Reforms initiated by the Institution : **As per University Rule**

Open Book Examinations, Bar coding, Photocopy, Online Multiple Choice Questions Re-checking and re-valuation, Photocopy of answer sheets on demand.

Examination Reforms
- Conducted one day workshops on internal examination reforms and on assessment methods.

Evaluation Reforms
- Answer-books of internal tests are shown to the students. Queries and doubts are resolved satisfactorily.
- Assignments, presentations, open book test, multiple choice questions are used for continuous assessment.
- First Year & Second Year Central Assessment Programme (CAP) is conducted.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS Members	Workshops
3	12

2.10 Average percentage of attendance of students : 75 % & above

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total No. of Students Appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. T.Y.	76	-	60.5	15.4	1.3	80.26
B.Com, T.Y.	42	28.5	61.9	-	-	90.47
B.Sc. T.Y. (Botany)	09	22.2	11.1	22.2	22.2	77.7
B.Sc. T.Y. (Biophysics)	15	-	66.6	6.6	20	93.3
B.Sc. T.Y. (Chemistry)	21	4.7	28.5	19.4	14.28	66.6
B.Sc. T.Y. (Environmental Science)	01	-	-	-	-	-
B.Sc. T.Y. (Microbiology)	15	-	-	33.3	33.3	66.6
B.Sc. T.Y. (Mathematics)	13	30.7	30.7	7.6		69.23
B.Sc. T.Y. (Statistics)	09	22.2	33.3	-	-	55.55
B.Sc. T.Y. (Zoology)	12	8.3	41.6	8.3	25	83.33
B.Sc. T.Y. (Fishery Science)	01	-	100			100
B.Sc. T.Y. (Physics)	13	30.76	15.3	7.6	38.46	92.30
M.Com. *	-	-	-	-	-	-

* Result yet to declare

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :
- IQAC meetings are conducted at college as well as departmental level to plan the academic activities in the college.
- As per the suggestion by IQAC, two institute level workshops were organized in the college to emphasize the teaching learning process.

- IQAC takes feedback from Alumni and industry experts and accordingly designs the activities in the college.
- Teachers' Performance Based Appraisal System (PBAS) forms are evaluated by IQAC. Teacher Diary is maintained and monitored.
- Authorities keep a vigil on daily teaching schedule.
- Feedback system is implemented effectively to monitor and evaluate the teaching learning process.
- Subject-wise result analysis is done regularly and corrective measures are taken for improvement.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	02
Orientation programmes	06
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Other Training programme on Computer Operations and Security	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	01	15	00
Technical Staff	01	00	01	00

Criterion – III :- Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The staff members are encouraged to write project proposals. The college research committee guides staff members for writing project proposals to various funding agencies.
- IQAC motivates to HOD's to organize seminars/ Conferences
- Faculty members are encouraged to participate in FDP's such as refresher/Orientation/ Seminar/ Workshop/Conferences to update themselves

3.2   Details regarding major projects (2016-17)

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects (2016-17)

	Completed	Ongoing	Sanctioned	Submitted
Number	-	**3**	-	-
Outlay in Rs. Lakhs	-	**2,55,000**	-	-

3.4   Details on research publications (2016-17)

	International	National	Others
Peer Review Journals	14	01	
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5   Details on Impact factor of publications:

Range | 0- 3.23 | Average | 3.23 | h-index | 3 | Nos. in SCOPUS |

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects				
i. Mr. H.R. Jawalge	2016-18	UGC	115000/-	87500/-
ii. Dr. P.A. Chavan	2016-18	UGC	85000/-	65000/-
iii. Dr. R.M. Bhise	2016-18	UGC	55000/-	40000/-
Interdisciplinary	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other	-	-	-	
Total			255000	192500

3.7 No. of books published
  i) With ISBN No.   :   05
     Chapters in Edited Books   :   11
  ii) Without ISBN No.   :   00

3.8 No. of University Departments receiving funds from –
    UGC-SAP, CAS, DST-FIST, DPE, DBT Scheme/funds   **N.A.**

3.9 For colleges :

Autonomy	Nil	CPE	Nil	DBT Star Scheme	Nil
INSPIRE	Nil	CE	Nil	Any Other	

3.10 Revenue generated through consultancy Rs.

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons   : 04

3.13 No. of collaborations   International : _   National, _ UGC, New Delhi -
    Any other   -

3.14 No. of linkages created during this year   :   NA

3.15 Total budget for research for current year in lakhs : - NA

    From Funding agency   : Rs. -
    From Management of University/College   : Rs.-
    Total   : Rs.-

3.16 No. of patents received this year   :   **NIL .**

3.17 No. of research awards/recognitions received by faculty and research fellows in the year

Total	International	National	State	University	District	College
4	4	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under

them : Guides **05**   Students   **29**

3.19 No. of Ph.D. awarded by faculty from the Institution : **03**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF		SRF		Project Fellows		Any other:	
Existing	Newly Added	Existing	Newly Added	Existing	Newly Added	Existing	Newly Added
-	-	-	-	**01**	-	-	-

3.21 No. of students Participated in NSS events :

University level   -   02   State level   -   04

National level   -   02   International level   -   NIL

3.22 No. of students participated in NCC events :

University level   -   NA   State level   -   NA

National level   -   NA   International level   -   NA

3.23 No. of Awards won in NSS :

University level   -   01   State level   -   NA

National level   -   NA   International level   -   NA

3.24 No. of Awards won in NCC :

University level   - NA   State level   -NA

National level   - NA   International level   - NA

3.25 No. of Extension activities organized :

University forum   College forum

NCC   NSS   :   **28**   Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Tree Plantation

2. Blood Donation

3. Awareness Campaign on Organ donation

4. Vedan "College Magazine"

5. Red ribban Clud

6. Science Club

7. Science Exhibition

8. Tree rakshabandhan Drive for the Protection of Tree.

9. Cleanliness Campaign.

Criterion – IV:- Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	34583.94 Sq.Mtr.	-		**34583.94 Sq.Mtr.**
Class rooms	18	-	UGC & Management	18
Laboratories	06	-	UGC & Management	06
Seminar Halls	01	-	UGC & Management	01
No. of important equipments purchased ($\geq$ 1-0 lakh).	**Women's Hostel Extension Amt Human Right Rs Seminar Rs**	-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	**40,00,000/ 4,00,000/- 1,00,000/-**	-	-	**40,00,000/ 4,00,000/- 1,00,000/-**
Others	-	-	-	-

4.2   Computerization of administration and library
Office: SOUL2.0 Software is used for student record. Following processes are completed using software. Accessioning, cataloguing, acquisition, issue-return, periodical record, bar code printing, journal article indexing is automated along with federated search tool and OPAC.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9840	1502196	328	91684	10160	1593880
Reference Books	10480	2306000	85	24690	10565	23090690
	-	-	2844*	750000*	2844*	750000*
e-Books	-	-	-	-	-	
Journals	105	45529	19	30925	124	76456
e-Journals			01	5000	01	5000
Digital Database	-	-	-	-	-	-
CD & Video	30	-	05	-	35	-
Other (specify						

*Purches under Human Development Scheme govt. of Maharashtra 2016-17)
#N.List Member Soul

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other Laptop)
Existing	100	01		-	-	-	-	-
Added	02	-	01	-	-	-	-	-
Total	102	01	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Teaching & Non Teaching Staff is suggested to undergo computer training programmers. Internet access is available, students are trained through computer laboratory.
- Orientation on "Google Scholar, Linkedin and Academia Profiles: Advantages and Usage in Research".

4.6 Amount spent on maintenance in lakhs :

i)	ICT	:	67,960
ii)	Campus Infrastructure and facilities	:	1,54,805
iii)	Equipments	:	2,50,000
iv)	Other	:	89,110
	Total	:	**5,61,857**

Criterion – V:- Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services
The institution has an institutional arrangement for disseminating information about different student support services. Following are the details :
- Committees have been created and their working is being supervised by the authorities of the institution has proper arrangement for disseminating information about different student support services. The details are as follows.
  o Information through Website of the College
  o Annual Academic Brochure
  o Circulation of College Magazine VEDAN giving reports of such activities.
  o Notices are displayed on display boards and notice boards.
  o Circulation of notices among the classrooms.
  o SMS Service and social media is used to inform different activities for academic and extra-curricular activities.
  o Student Representatives are elected. They are used as a communication channel.

5.2   Efforts made by the institution for tracking the progression
- Committees for Result Analysis, Student Progression in cultural, sports and other extra- curricular activities conduct a variety of activities throughout the year.
- Committee heads apprise the authorities about their goals, objectives. Reporting about the activities.
- Annual Reports of all committees and departments are published in college magazine.
- Extra classes, bridge courses and lectures on the lines of foundation course are being conducted.
- Skill mapping is being done.
- Feedback from students helps the authorities to improve the performance and to march towards progression.

5.3   (a) Total Number of students

UG	PG	Ph. D.	Others
948	61	29	-

(b) No. of students outside the state   :   NA

(c) No. of international students   :   NA

Men		Women	
No	%	No	%
610	60.46	399	39.54

Last Year (2015-16)

General	SC	ST	OBC	Physically Challenged	Total
272	203	142	343	01	961

This Year (2016-17)

General	SC	ST	OBC	Physically Challenged	Total
278	210	168	352	01	1009

Demand ratio   1:1   Dropout %   UG 23 %   PG: 09%

5.4   Details of student support mechanism for coaching for competitive examinations (If any)

A competitive examination guidance cell is formed by the college. We organise Guest Lectures and Guidance sessions for different examinations. We support students to appear for Graduate Excellence Examination, a preparatory exam for competitive exams. From the academic year, a Study Circle has been started. The study circle procured different reference and text books of Mathematics, English and Mental Ability for giving additional practice to students for solving papers and problems.
No. of students beneficiaries: 72

5.5   No. of students qualified in these examinations

NET | - | SET/SLET | 01 | GATE | - | CAT | - |

IAS/IPS | - | State PSC | - | UPSC | - | Others | 02 |

5.6   Details of student counselling and career guidance
   1. Psychological and Clinical counselling
   2. Premarital counselling
   3. Career guidance
   4. Life Skills workshops
      No. of students benefitted : | 399 |

5.7   Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8   Details of gender sensitization programmes

Gender and Sexuality Session for students and Gender Sensitization session for all Heads of Departments were conducted. A workshop on 'Violence against Women' conducted for students and faculty members. Constituted a Gender Champion Club with two student members and one nodal teacher. 6 activities were conducted by the club.

5.9   Students Activities

5.9.1 No. of students participated in Sports, Games and other events
   Sports

State/ University level | 77 | National level | 02 | International Level | -

No. of students participated in cultural event

State/ University level | 19 | National level | NA | International Level | NA

5.9.2 No. of medals /awards won by students in Sports, Games and other events
   Sports

State/ University level | 13 | National level | - | International Level | -

Cultural event

State/ University level | 01 | National level | NA | International Level | NA

5.10   Scholarships and Financial Support

	Number of Students	Amount Rs.
Financial support from institution	-	-
Financial support from government	**711**	**2151984**
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fair   : State/ University level [ ]   National level [ ]   International Level [ ]

Exhibition   : State/ University level [01]   National level [ ]   International Level [ ]

5.12   No. of social initiatives undertaken by the students : 27

5.13   Major grievances of students (if any) redressed: Nil

Criterion – VI : <u>Governance, Leadership and Management</u>

6.1   State the Vision and Mission of the
      institution "**Vision Statement"**
      We aspire to be recognized as a college of first choice for quality and
      accessible undergraduate education dedicated to serving its surrounding communities
      through Holistic development of the student into a responsible, morally upright citizen,
      capable of thinking, learning and striving for national development.

"Mission Statement"
Committed to the creation of a self-reliant centre for quality education that imparts
knowledge and develops the right values, attitudes and skills, stressing quality-
consciousness, to produce ideal citizens who can contribute their mite to nation-building.

6.2   Does the Institution has a management Information System
- The college has a management information system.
- e-documentation and digitization.
- Informative website and SMS based notification system.

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Active participation of faculty members through representation in Board of Studies
in various subjects as well as via participation in various workshops organized for
curriculum development and execution.

6.3.2 Teaching and Learning
1. Encouraging students to carry out research projects to develop critical thinking.
2. Adoption of conventional as well as modern ICT-based teaching methods.
3. Peer learning.
4. Free access of advanced software INFLIBNET and internet.
5. Apart from teaching –learning, students motivated and guided to take part in co
   curricular, cultural, extra-curricular and extension activities.
6. Organization of competition for students like 'Science Scholar Competition'- a
   MCQ base talent search Scheme, Poster Presentation on various theme on
   occasion of Birth & Death anniversary of Scientist, Seminar competition, for
   students and 'Interaction'- an intercollegiate competition for different courses.

6.3.3 Examination and Evaluation - Examination Reforms
- The Examination Committee conducts college examinations.
- Continuous evaluation through unit tests, home assignments and terminal examinations
  is carried out throughout the academic session.
- Examination forms are pre-checked by the faculty members so as to avoid any
  mistakes in the Hall Tickets.

Evaluation Reforms
- Answer-books of internal tests are shown to the students. Queries and
  doubts are resolved satisfactorily.
- Assignments, presentations, open book test, multiple choice questions are
  used for continuous assessment.

- Every year the first year Central Assessment Programme (CAP) is conducted as per university guidelines.

6.3.4 Research and Development

1. Sensitization of faculty members and students to undertake research projects.
2. Development of research culture and providing institutional support to students to undertake research projects.
3. Organization of guidance sessions for faculty members about available funding options, concepts of Journal Impact Factor, Citation Indices etc.
4. Organization of 'Science Exhibition & Science scholar Competition' - a district level research competition.
5. Appointment of Academic & Research Co-coordinator.
6. Few of our faculty members have been appointed on editorial board of research journals.
7. Organisation of National seminar by political Science & Commerce departments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. In order to bring smooth functioning of the library, Library Advisory Committee is formed.
2. It also acts upon the feedback received from the students and staff.
3. The college has developed the facilities such as sports accommodation for girl students in the campus, administrative Block on Ist floor, staff toilet, new classrooms and laboratories for science stream, the adequate computing facility with internet connectivity in library, office, and computer laboratory, bigger black boards, sufficient books in the library, etc and ICT enabled seminar hall.
4. The College has enough infrastructural facilities to run academic programmes, as per need college will likely to be increase infrastructural facilities.
5. In this academic session the institution has purchased new equipments in the laboratories worth of Rs.___

6.3.6 Human Resource Management

1. The performance of every staff member is regularly assessed through annual self-appraisal, periodic placements and feedback from students and parents.
2. Organization of conferences, seminars, workshops and guest lectures for faculty development. Teachers are sent for Orientation and Refresher Courses.
3. Motivated to carry out research work for doctoral degree, to publish papers and to participate in conferences.
4. Workshops for Computer Literacy for the staff are arranged on a regular basis.
5. Training is provided to the staff for skill up-gradation, familiarization and maintenance of equipment used.
6. The institution encourages the faculty to become members in professional associations and provides facilities for active work in such associations such as University bodies and University Teachers' Associations.
7. Welfare measures are provided for the staff and faculty.
8. Performance of office staff is assessed by the Principal with the Office Superintendent.

6.3.7 Faculty and Staff recruitment

The recruitments are made in accordance with the Rules and Regulations laid by University Grants Commission, State Government and S.R.T.M.University, Nanded. Good performers are retained and appreciated

6.3.8 Industry Interaction / Collaboration

The department of COC and Commerce have established collaboration with local institutions and Banking sectors. The college plans to establish string collaboration for research with research centres of the neighbouring institutions and also with the university departments. The institution-industry collaboration is on anvil.

6.3.9 Admission of Students

1. The admissions were made strictly in accordance with the state government and S.R.T.M.University, Nanded rules.
2. Student counselling was done for admission and selection of particular subjects and specializations.

6.4 Welfare Schemes

Teaching	Cultural Programme, felicitation of achievers in common staff meetings and on national festivals, GIS, PF, LIC, Staff Credit Co-operative Society, Personal Loan, Leave in cashment, LTC
Non teaching	GIS, PF, LIC, Staff Credit Co-operative Society, Personal Loan, Leave in cashment, LTC
Students	Various scholarship and fellowships Felicitation of performers Personality development workshops, Reimbursement of expenses of students of Arts and Debate Circle Sports scholarships and reimbursement of TA and DA Implementation of student welfare schemes of S.R.T.M.University, Nanded, Scholarships, SAF, SSI, Cash Prize .

6.5   Total corpus fund generated   -- NIL

6.6   Whether annual financial audit has been done   :   **Yes**

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	**Yes**	Joint Director, HE		Principal & Academic Audit Committee
Administrative	**No**		**No.**	

6.8   Does the University/ College declares results within 30 days?

For UG Programmes   Yes | X | No | √ |

The college in accordance with S.R.T.M.University Nanded conducts

examinations for Undergraduate (B.A. / B.Com. / B.Sc.) students.

For PG Programmes   Yes | X | No | √ |

6.9 **What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

Revision of S.R.T.M.University's statute for promoting the autonomy to affiliated colleges. University authorities are co-operating for the process of autonomy.

6.10 **Activities and support from the Alumni Association (2016-17)**
1. The college Alumni Association' conducted various activities in the college.
2. The alumni association helped students for entrepreneurship development as well as in the organization of placement drives in the college.
3. Assets generated for scholarship.

6.11 **Activities and support from the Parent – Teacher Association (2016-17)**
1. The Parent-Teacher meetings are held twice a year or whenever necessary to solve problems regarding the student, to gain feedback, and to appraise the parent of the student's academic performance and for counselling.

6.12 **Development programmes for support staff (2016-17)**

College has conducted workshops on Lab-Safety and Good Lab Practices for laboratory assistants in science departments.

6.13 **Initiatives taken by the institution to make the campus eco-friendly (2016-17)**
1. Rain-water harvesting in the campus.
2. Laboratory waste categorization and disposal.
3. Tree Plantation in Campus
4. Regular cleaning and maintenance of surroundings
5. Care and maintenance of Gardens in campus

Criterion – VII <u>**Innovations and Best Practices**</u>

7.1 Innovations introduced during this academic year (2016-17) which have created a positive impact on the functioning of the institution. Give details.

Organized two motivational workshops for NAAC Assessment of the college which have created a positive impact for preparation & documentation work.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sr. No	Plan	ATR	Remark
Infrastructure			
1	Setting up of new labs		
Enrichment course			
1	Certificate course in Sericulture	Department of Zoology has started Certificate course in Sericulture	About 20 students have participated.
2	Certificate course in English Translation	Department of English has started Certificate course in Sericulture	25 students have participated and completed the course with the centre.
ADMINSTRATION			
1	Linking the stakeholders through way to SMS	The students and staff were linked through SMS service.	The students were informed about examination and other important information updates. The staff is informed about meetings and other important updates.
RESEARCH AND CONSULTANCY			
1	Research Journal entitled International journal of Life Science, published by Staff of College.	Staff are encouraged to publish their research work in the same.	Staff has published their research work in the research journal.
ENVIRONMENT CONSCIOUSNESS			
1.	Tree Plantaion	On occasion of Vasnatrao Naik Birth Anniversary NSS department in Collaboration with Forest department Bhokar has organized Tree Plantion Drive within Campus & out of Campus .	Students and Staff actively participated tree plantion drive, & taken care for the survival of Plants.
2.	Vrukhsh Raksh Bandhan Drive	Science Club Initiative for the Protection of Tree on occasion of Rakshabandhan	Students were participated tree Raksha Bandhan drive, & taken care for the survival & protection of Plants .

7.3   Give two Best Practices of the institution

Best Practice I

Title : Distribution of Merit Prizes to students:

Goal:

To inspire a competitive mentality and to motivate the students to secure more marks than his/her peers in the vicinity in the university examinations. This will indirectly motivate the students to get more marks in the examinations.

Content/Practice:

Immediately after the publication of university results a list of students (Boys & Girls), who have secured 60% and more marks, is prepared. The top most two students who have scored I & II rank in the order of merit from each stream are selected as eligible candidates for the scheme of award of cash prize with a certificate of honour. These prizes are distributed to them in a programme at the hands of chief guests. The scheme is instituted and sponsored by the founder president of our parent institution Late Bhujangrao Patil Kinhalkar. He deposited the amount of Rs. 46542/- in a bank as a fixed deposit. The interest earned on the same is utilized to offer cash prizes for meritorious students after the names of his father and mother Viz.-

- Late Satwaji Patil Kinhalkar Prize (for Boys)
- Late Manjulabai Patil Kinhalkar Prize (for Girls)

Evidence of Success:

This scheme was started with a grand motto and got great response. The beneficiaries of the scheme are in increasing trend from its beginning, and thus, in turn, helped in sustaining the momentum in achieving bright success in university examinations. Problems faced and Resources required: Equitable distribution of prizes among the students of each faculty is not possible.

Best Practice II

Best practice No. 2

Title : Guest Lectures and Workshops: Guest lectures and workshops are conducted by almost all the departments to enrich students Knowledge.

Goal: To equip the students with the current and practical knowledge to enhance the presentation skills of the students.

Content/Practice:

Every department volunteerily organizes guest lectures and workshop by drawing eminent academicians/ experts as resource persons. These programmes are planned in advance so as to optimize the resources without duplication and benefitting the most. All the activities are organized without disturbing regular academic schedule.

Evidence of Success:

During last five years the departments of Sociology, Political Science, Hindi, History and Economics have organized national seminars seeking the required financial assistance from UGC and the college.

The feedback received from the students and staff members encourage the continuance of the scheme.

Problems encountered and Resources required:

Inadequacy and/or non-availability of funds required poses problems since the college does not receive non-salary grants from the state government.

7.4   Contribution to environmental awareness / protection

Sr. No.	Project	Contribution
1	Energy conservation	1.Switching over all the electrical gadgets while not required 2. Use of CFL tubes
2	Own Bore well	Bore well water is used for garden, toilets and waterfall.
3.	Drip irrigation and sprinklers	It is available for botanical garden
4.	Tree Plantation	on 1st July College Conducted Tree Plantation campaign
4	Cleanliness Campaign	On 2nd October the college conducted "SWATCH BHARAT" clean campus drive in which staff and students actively participated.

7.5   Whether environmental audit was conducted?   Yes

7.6   Any other relevant information the institution wishes to add.

SWOT Analysis of the College

Strengths

- Supportive management and a keen interest in the development of the institution by Dr. Madhavrao Patil Kinhalkar, Chairman, of the parent Society.
- Eco-friendly campus with beautiful surroundings.
- College having demographic diversity.
- Qualified, Experienced and dedicated Faculty members.

- Modernites : Registered Alumni Association taking keen interest in overall development of college.
- Co-curricular activities enriching student personality.
- Seven carrier oriented skill based courses.

Weaknesses (Improvement Areas)

- Space crunch.
- Research getting translated into commercial application.
- Establishing strong institution-industry linkage.
- Establishing recognized research centres.
- Improving consultancy services.
- Establishing PG course in Arts and Science streams.

Opportunities

- To establish a brand of College
- To have collaborations with national research institutes for joint research project publications.
- Digital classrooms.
- To work with industry.
- To introduce 20 carrier oriented skill based courses.

Not Threats but Challenges

- Academic quality enhancement.
- Training teachers and administrative staff for handling diversity of students.
- The deteriorating input quality.
- Most of the students are from adverse educational background.
- Enhanced competition from self-financing colleges.
- Lack of quality consciousness among rural / tribal populace.

8. **Plans of institution for next year 2016-17**

Sr. No.	A Road Map
INFRASTRUCTURE	
1	Setup of Language Laboratory
2	Setup of Laboratories in the Science Faculties
3	
ACADEMIC PROGRAMS	
1	Introduction of skill based courses in various departments
2	Setting up research centre in P.G. Courses in Science Faculty
ADMINSTRATION	
1	Introduction of online payment gate way to all the students during admissions.
2	Introduction of system of online issue of bonafide and transference certificate
3	Updating the departmental and college level information from the first day of the college through central documentation on common server.
4	Organising Yoga Day on 21st June.
RESEARCH AND CONSULTANCY	
1	Collaboration with research institutions, industries and academic institutions to exchange of faculty and students.
2	Consulting services to few areas like, energy conservation and biodiversity mapping, taxation and banking.
ENVIRONMENT CONSCIOUSNESS	
1	Tree Plantation campaign on 1st July
2	Effort to reduce carbon foot prints.
3	More use of solar energy.
4	Recycle and purification of laboratory water.
5	Clean campus campaign on 2nd Oct. by NSS and Staff Academy.

Name : Dr. Arvind B. Chavhan   Name : Dr. Panjab A. Chavan

Coordinator, IQAC   Chairperson, IQAC

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Contact Details

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